



Tehran International School (Girls)
Ministry of Education
Department of Schools Abroad
2020-2021

For Office Use Only (Please do not write in this space)

- | | |
|---|---|
| <input type="checkbox"/> Six photos (colored, 3× 4) in Islamic outfit | <input type="checkbox"/> Previous Report Cards (Approved by EDSA) |
| <input type="checkbox"/> Passport and Copy of Passports pages
(student, father, mother) | <input type="checkbox"/> Student's and parents' birth certificates or ID
(a copy of new comers each) |
| <input type="checkbox"/> Residence Visa (foreigners only) | <input type="checkbox"/> Vaccination Cards + Copy (new comers) |
| <input type="checkbox"/> Parents' Work Permit (foreigners only) | <input type="checkbox"/> Tuition & Transportation receipts |
| <input type="checkbox"/> Recommendation Letter by previous school (new comers) | |
| <input type="checkbox"/> Document or letter regarding the short term (1 year) residence in Iran (for Iranian) | |

Application

Applying for Year..... Applying for Grade.....
 Applying for Term.....

Student Information

Student's Name First.....
 Middle.....
 Last.....

Date of Birth Place of Birth.....

Religion: Muslim Christian Hindu Buddhist Other

Emergency contact mobile number.....

Emergency contact email.....

Nationality.....

Passport Number..... Passport country of issue.....

Passport issue Date..... Passport Expiry Date.....

Address.....

Home Tel.....

Family Information

Father's name..... Mother's Name.....

Nationality..... Nationality.....

City of Residence..... City of Residence.....

Father's occupation..... Mother's occupation.....

Office Tel..... Office Tel.....

Fax..... Fax.....

Mobile Tel..... Mobile Tel.....

E-mail..... E-mail.....

Guardian Information

Guardian's Name..... Nationality.....

City of Residence..... Guardian's occupation.....

Office Tel..... Fax.....

Mobile Tel..... E-mail.....

• Student lives with: Both parents Father Mother Others

Signature:

TIS Disciplinary confirmation

TIS disciplinary rules are given to you in the registration package.

Please read them carefully and try to follow the rules.

I, hereby, confirm that I am aware of all TIS rules and will promise to comply. Should the above rules be abused, the Disciplinary Committee and the Student Council will make appropriate decisions regarding the matter(s).

Attention: The school officials are authorized to decide upon a student whose general behavior does not satisfy TIS standards. In a meanwhile, students will not be able to attend classes until the matter has been solved.

I,, in gradehave reviewed Tehran

Student's name

International school's rules and regulation and will promise to follow them at all times.

I,, parent of student in grade.....have reviewed Tehran

Parent's name

Student's name

International school's rules and regulation and will promise to support school in implementation of the rules. I also understand that my presence at school meetings is mandatory.

Student's full name:

Signature:

Date:

Parent/Legal Guardian full name:

Signature:

Date:

Dear parents and students,

We welcome you and your daughter(s) to TIS to the academic year 2020-2021 along with our sincere wishes for a most successful year.

Rules and Regulations

TIS has set up few rules, regulations, and expectations to help its students maximize their potentials and talents as well as their academic and social growth.

Both new and current students are expected to abide by the following instructions in order to avoid any disciplinary action or deduction of points.

You are kindly expected to consider the following points in supporting us to create a peaceful atmosphere for your daughters at school and in enhancing their academic achievement.

I. Attendance/Tardiness

Tehran International School hours are as following: (Any changes in school hours will be announced.)

- Pre- school and kindergarten 7:30 a.m. to 14:30 p.m.
 - Elementary School 7:30 a.m. to 14:35 p.m.
 - Middle School 7:30 a.m. to 14:45 p.m.
 - High School 7:30 a.m. to 14:45 p.m.
- Please make sure your children always arrive at least 15 minutes before the morning bell rings (7:15) a.m. Never keep your children away from school for any reason other than serious illness. In case of emergency, medical and dental appointments must be made out of school time.
 - Parents have to report their daughter's absence to the vice- principal before 9 a.m.
 - Students may not start a holiday early or return to school late after a holiday.
 - Tardiness exceeding 20 minutes will be considered a missed class and points will be deducted from conduct grade if considered unexcused by the respective vice-principals. Also, parents have to accompany their late children to explain the reason for tardiness to the respective vice-principal in her office.
 - TIs home time is at 14:45. Parents whose children do not use school transportation are expected to collect their children not later than 14:50. In case parents make delay in picking up their children, the school assumes no responsibility for any possible consequences, and it certainly affects student's conduct grade.
 - Students who use the school transportation are expected to use it at all times and are not allowed to go in their friends' cars under any circumstances.
 - The students are not permitted to leave the school with anyone except their parents or the person who is in charge of picking them up and is introduced by parents to school in registration form.
 - In case of any unexpected event, for sending the student home, the school is not responsible to arrange a taxi ride. Parents, themselves, are required to attend school.

Signature:

II. Appearance and other matters

- Parents must make an **appointment in advance** in order to meet school vice principals and staff.
- Students are responsible for all work assigned by their teachers and must put forth their best offer. Make sure that your children bring their books, stationeries, water bottles, food, to school. School staff is not allowed to accept any of these items forgotten at home.
- All school field trips are assigned to accomplish school's educational goals; therefore, students are obliged to participate. At no circumstances students are allowed to stay at school during field trip hours.
- Students must be in full clean school uniform at all times (including fieldtrips, charities,...) & observe the Islamic Republic of Iran's modesty dress code.
- Any DVDs , CDs, electronic devices, and magazines are prohibited.
- Mobile sets, music players, games, jewelry, and cameras are strongly prohibited in school; in case of bringing laptops for school projects, they should be handed to the vice principal at her office.
- Hair styles should be appropriate. Dying or high-lighting hair is not permitted at all. Long hair must be tied up. Wearing make up, nail polish, nail implant are not permitted. Nails must always be kept short. Students are not permitted to pierce any parts of their bodies or wear piercing ornaments.
- Students are expected to have courteous behavior and respect the rights of others in the classroom in all circumstances within the school vicinity. Physical fights, verbal argues, bullies will result in strong consequences.
- Any damages to school properties including writing on the walls or on the desks and chairs, ruining school garden, inappropriate use of wash rooms considered as breaking the school rules and the students are responsible for compensation and have to accept the school decision regarding the matter. Also, they must pay for all lost or damaged items.
- PE Uniforms are mandatory for PE hours.
- Any suggested activities including urine tests, visiting a counselor... must be accepted by parents.
- Students must wear their "*maghnae*" upon arrival and departure, while on the first floor, school yard and campus, and also while using the school transportation.
- Students are responsible for care and protection of the text books, library books, lockers and school facilities.
- TIS is not responsible for the loss of personal items. All lost items, if found, will be kept at school for duration of one year; afterwards, lost items will be donated to charities.
- Cheating in any of school examination and tests will result in a zero in that subject, and the school disciplinary committee will decide on further consequences according to the rules.

Signature:

Newcomers only

Student's name: _____

Grade: _____

Academic year 2019-2020

School History/Information

1. Is English your child's first language? Yes No

If not, please indicate the first language

Other language (Spoken and Written).....

Has your daughter

2. been tested for a learning disability? Yes No

date and results.....

3. experienced social, emotional or behavioral difficulties? Yes No

Please describe.....

4. been in an ESL program? Yes No

what grade(s)

5. been retained in a grade/Grade level? Yes No

Grade repeated

6. been suspended or expelled from school? Yes No

(Note: answering yes to this does not necessarily jeopardize your student's chance for admission to TIS)

Please explain

7. skipped a grade / Grade level? Yes No

Grade skipped

8. been in a gifted / enriched program? Yes No

Grade

9. been in a language immersion program? Yes No

What grade(s)

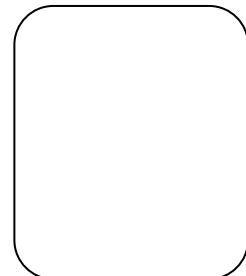
10. received speech therapy? Yes No

11. attended any second/ foreign language classes? (If yes tick the right box)

French Spanish German others -----

* Previous school's Name and address / email: _____

**Information For General Behavior Report
2020-2021**



Student's Name and Surname:..... Grade

Father's name:..... Mother's name & Surname :

Father's occupation:..... Mother's occupation:.....

Father's education:..... Mother's education:.....

Father's work phone number:..... Mother's work phone number:.....

Father's cell phone:..... Mother's cell phone:.....

Home Address:.....

Home phone number:.....

Whom does the student live with?.....

Emergency contact person: Relationship:

Emergency contact person's phone no:

First Semester	Date

Second Semester	Date

First Semester	Date	Second Semester	Date

